



**DEWITT 4-H BOOSTERS ASSOCIATION  
BYLAWS**

**Article 1: Name and Objectives**

- Section 1.**      **The name of this organization shall be the “DeWitt 4-H Boosters Association”.** For purposes of reference in these Bylaws, the organization shall be referred to as the “Organization”.
- Section 2.**      **This shall be a nonprofit organization exclusively for the purpose of promoting 4-H Club work.**
- Section 3.**      **The objectives of this Organization shall be:**
- i.    To provide learning situations for the development of leadership, responsibility, and effective citizenship.**
  - ii.   To provide educational and challenging experiences that will enable young people to become knowledgeable and skilled in their selected project areas.**
  - iii.   To provide information and training in other 4-H activities as members’ interests dictate.**
  - iv.   To help each member experience personal growth and achievement, as well as be of service to others.**
  - v.    Help plan and conduct the county 4-H program.**
  - vi.   To help youth grow and develop through 4-H activities.**
  - vii.   Serve as a communication link between the 4-H leaders in the county and county 4-H staff, district, and state volunteer leaders association of Texas.**
- Section 4.**      This club is organized exclusively for charitable, educational, and scientific purposes including, for such purposes, the making of distributions to organizations that qualify as exempt organizations under section 501 (c)(3) of the Internal Revenue Code, or the corresponding section of any future federal tax code.
- Section 5.**      No part of the net earnings of this club shall inure to the benefit of, or be distributable to its members, trustees, officers, or other private person, except that this club shall be empowered to pay reasonable compensation for services rendered and to make payment and distributions in furtherance of the purposes set forth in this constitution.
- Section 6.**      No substantial part of this club’s activities shall be the carrying on of propaganda, or otherwise attempting to influence legislation, and this club shall not participate in, or intervene in (including the publishing or distribution of statements) any political campaign on behalf of or in opposition to any candidate for public office.
- Section 7.**      Notwithstanding any other provisions of this constitution, this club shall not carry on any other activities not permitted to be carried on (a) by a corporation exempt from federal income tax under section 501 (c)(3) of the Internal Revenue Code, or the corresponding section of any future federal tax code, of (b) by a corporation, contributions, to which are deductible under section 170 (c)(2) of the Internal Revenue Code, or the corresponding section of any future federal tax code.



### **Article II: Membership**

- Section 1. Membership is open to all 4-H club and project leaders, parents of 4-H members, friends and any community individual interested in supporting 4-H.

### **Article III: Officers and Elections**

- Section 1. The officers of the Organization will consist of president, vice president, secretary, and treasurer.
- Section 2. Officers will be elected annually on a rotating basis. President and treasurer in one year; then vice president and secretary in the next year.
- Section 3. Officers will serve for a term of two years beginning with the annual awards banquet.
- Section 4. The officers of the Organization will constitute an executive committee.
- Section 5. Any officer position that becomes vacant shall be filled by someone appointed by the executive committee.

### **Article IV: Duties of Officers**

- Section 1. Duties of the President will be
- To preside at all meetings of the Organization, enforce the bylaws and exercise supervision over the affairs of the Organization.
  - To appoint standing and special committees.
  - To serve as an ex-officio member of each committee, except the nominating committee.
  - To serve as delegate of the Organization to the District 11 4-H Volunteer Leaders Association.
- Section 2. Duties of the Vice-President will be
- To assist the president.
  - To perform the duties of the president in the absence of that officer.
  - To help plan all educational programs for the Organization.
- Section 3. Duties of the Secretary will be
- To keep a full and correct record of all proceedings of the Organization.
  - To have charge of Organization correspondence.
  - To keep the roll and read the minutes of each meeting.
- Section 4. Duties of the Treasurer will be
- To help prepare a budget for approval by the Organization.
  - To receive, hold and pay out all monies of the club as designated by the adopted budget. Any expenditure not included in the budget must be approved by the executive committee.
  - To keep an accurate record of the receipt and expenditures of all funds.
  - To present a financial statement when requested to do so.
  - To serve as chairman of the finance committee.



#### **Article V: Meetings**

- Section 1. Regular meeting of this Organization will be held quarterly during the year.  
Section 2. Special meetings may be called by the president.

#### **Article VI: Procedure**

- Section 1. Robert's Rules of Order, revised shall be the accepted authority in all matters pertaining to parliamentary procedure that are not specifically covered by the Organization's bylaws.  
Section 2. A quorum shall be a simple majority of the membership representing at least 50% of the clubs.

#### **ARTICLE VII: FISCAL ACCOUNTABILITY**

**The 4-H club/group shall adhere to all guidelines related to financial accountability as outlined in the Texas 4-H Youth Development 4-H Club Financial Management Rules and Guidelines.**

#### **ARTICLE VIII: CLUB DISBANDMENT**

**Upon the disbandment of the club, all real property, including money, equipment and land shall become the property of the County 4-H Program for care and disposition and authorizes the Texas A&M Agrilife Extension Service and county extension agent(s) full rights to access bank records, bank funds, and all other banking authority. This also applies to all inventory and assets acquired by and or owed by this organization.**

**The last official duty of the club's manager shall be to affect the transfer of club property and to turn over club records to the county Extension Agent or other extension designees.**

#### **ARTICLE IX: AMENDMENTS**

**These bylaws may be amended at any regular meeting of the club by a two-thirds vote of the members present, provided that the proposed amendments have been presented to the club in writing and filed with the secretary at the previous meeting of the club. Amendments must not conflict with the basic 4-H philosophy or the Texas 4-H Club/Group Charter Agreement. These amendments are effective upon the affirmative vote of the members present.**

August 10, 2023: Revised by Booster Association

June 22, 2020: Updated to meet Texas 4-H mandated changes regarding Fiscal Accountability, Organization Disbursement and Amendments